



SOUTHRIDGE PTO

PARENT-TEACHER ORGANIZATION

SRHS Holiday Bazaar Vendor Contract Saturday November 8th 10:00am to 4:00pm

Name: _____ Date: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-Mail Address: _____ Allergies (Scent-free Area?): Yes _____ No _____

Facebook User: Yes _____ No _____

Merchandise Description (please be specific and include all products per contract)

Special Requests

Registration Fee Information

Space Fees:

- Vendor Space: \$50.00 _____
(10'x6')
- 8' Folding Table: \$5.00 _____
(NOT included in fee)
- Electrical Access: \$5.00 _____
(Very limited. First come, first served.
Must bring your own extension cord.)
- How many chairs do you require _____ (Max 2)

SRHS PTO Use Only

Date App. Rec'd _____

Space # _____

Check # _____

Amt. _____

Payment Code _____

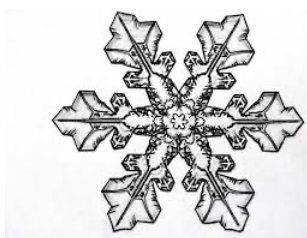
Email contact: Rene Gamboa

fundraising.southridgepto@gmail.com

Make check payable to: Southridge High School PTO

Mail Check to:

Southridge High School
Attn: PTO-Holiday Bazaar
9625 SW 125th Ave.
Beaverton, OR 97008



Once your application is received and approved, you will receive a confirmation email with a link/code to pay through the PTO's website or you can mail a check to the address above.



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If you are an independent consultant, please email to find out if your company is already represented before paying for your space. We will only allow one representative per direct sales company.

1. Vendors are solely responsible for the safety of any items either supervised or unsupervised. Southridge High School PTO, Southridge High School, and the Beaverton School District (henceforth to be referred to as SRHS et al) will not be held responsible, financially or otherwise, for theft or damage to ANY articles occurring at our event. Vendor agrees to hold harmless SRHS et al, sponsoring organizations and volunteers from all liabilities and damages to and from your product. MTV et al recommends that all vendors contact their insurance companies to confirm proper coverage of all exhibit materials and liabilities.
2. SRHS et al, its participants, volunteers and all other event vendors shall not be held responsible for any injury that may occur to the vendor or any individuals participating in the vendor's space from any cause whatsoever. The Vendor upon signing expressly releases the from all loss, damage & injuries.
3. SRHS et al, shall not be liable for any damage or expense incurred by vendors if the Event is delayed, interrupted, or not held as scheduled due to any reason beyond the control of the Mountain View PTO. If event is not held all table fees will be returned.
4. Vendor agrees not to obstruct aisles during the sale and take reasonable care while setting up and tearing down. Southridge High School PTO has final decision-making authority in any disputes between vendors.
5. This is a family event in a public school, as such the sale or possession of alcohol, tobacco, knives, firearms, and adult themed materials is prohibited.
6. Vendor spaces are not to be sublet or resold. Vendor spaces may also not be sub-divided without coordinator approval. All sub-dividees must fill out a separate application and be approved.
7. Vendor will not sell or display products other than the product the vendor is registered to represent.
8. Representatives of direct sales companies - Only one vendor per direct sales company will be allowed, so if you represent more than one company, please only display items from the line you have signed up to sell. Items displayed for sale that have not been approved as part of your contract will not be allowed. To ensure fairness to all direct sales representatives, vendors may not send a team member in their place. Whoever signs this agreement must be the vendor who is working their table.
9. The vendor is responsible for the space leased and shall not deface or damage the space in any way. The vendor agrees to reimburse the facility for any damage or loss to the space leased by the vendor.
10. A \$35 NSF fee will be charged for any checks that are returned for insufficient funds.
11. Vendor space fees will not be refundable unless the Southridge High School PTO cancels the event.
12. Event is open to the public from 10:00 am – 4:00 pm. For setup, vendors may arrive no earlier than 8:00 am and no later than 9:30 am. Vendors must stay for entire event. Vendors may not leave any earlier than 4 pm. Vendor sales displays must remain up until 4 pm. Vendors leaving early are in violation of this contract and will not be permitted to return to future Bazaar events.
13. Each vendor is required to donate one raffle item from their sales inventory. Please bring raffle items to the raffle table (Located near the main entrance) no later than 10:00 am. Volunteers will be verifying that all vendors donated their required item.
14. All vendor vehicles must be moved to the back-parking lot after unloading at the front of the school, ensuring the front lot is available for shoppers.
15. Vendors may not sell tickets for raffles of any sort.
16. Vendors may not sell merchandise with the Southridge High School name or logo without permission.
17. Food Sales Restrictions: No sales of home-canned items. Food containing meat products may only be sold by companies with a current Business license with the State of Oregon and with a current commercial kitchen license. Any vendors giving out free samples must have a valid Oregon Food Handler's card. Hot, or ready-to-eat foods being sold must first receive permission from the Southridge High School PTO.

Any vendor found in violation of the clauses will not be asked to return to future events.

Southridge High School Booster Council Inc. DBA Southridge Parent Teacher Organization is a not-for-profit organization (tax ID 93-1271520) supporting enrichment programs for students attending Southridge High School in the Beaverton School District.



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**PARENT-TEACHER
ORGANIZATION**

Signature: _____ **Date:** _____

Printed Name: _____

Company: _____