



# **SOUTHRIDGE PTO**

## **PARENT-TEACHER ORGANIZATION**

Southridge Parent Teacher Organization (PTO)  
Southridge High School Booster Council Inc. dba Southridge PTO  
Executive Meeting Minutes  
Wednesday, March 11, 2020

A meeting of the PTO was held Wednesday, March 11, 2020 at 6:30pm in the SRHS Library.

Attendees included: Ilirija Encinas & Jen Moser– Co-Presidents, Rachel Schoening– Co-Treasurer, Shannon Duffy – Secretary, Gina Spanu– Member at Large, Diane Scannell- Skymart Manager, Shawna Meyer- Grad Night Coordinator and David Nieslanik – Principal.

A quorum was present at this meeting.

### **Call to Order: 6:32pm**

### **Introductions**

### **Administration Update**

- David reported enrollment is up 52 students next year. There will be resources for students with drug and alcohol support; Staff helping students with mindful, wellness space during this unprecedented time.
- David had to leave for an emergency meeting with the Superintendent.

### **Community Update**

- The PTO was scheduled to sell concessions for the District 10 & 11 Speech & Debate Finals, Friday March 13th from 4-10pm and Saturday, March 14th 8am-6pm at Hyland Park. Rachel was going to see if she could work with local businesses to help cater, but all of her connections are not willing to commit at this time due to repercussions they are experiencing as a result of the coronavirus outbreak.
- Southridge is the location for the Ronald Reagan Great Communicators Debate for West Coast school on Saturday, May 2, 2020, 8am-4pm. Potentially 200 students with parents will be in attendance. The Board felt it would be beneficial to open Skymart that day to provide food and drinks for the attendees. Several board members volunteered to run the store in shifts.
- Note: After this meeting and before these minutes were finalized, BSD closed schools and the Governor issued a stay-at-home mandate. Both the District 10 & 11 Speech & Debate Finals and the Ronald Reagan Great Communications Debate events were canceled.



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### **Upcoming Volunteer Opportunities**

- Becky & Ilirija will update the volunteer system with IB/AP proctor volunteer needs and send a volunteer request before Spring Break.
- The Spring Fling dance is on April 9th from 8-10pm.
- Becky will recruit 12 volunteers to be on the scholarship application committee.

### **Southridge Showcase Report**

- There was very little traffic in Skymart during the showcase night. The event seemed to be a little unorganized with a delay in tours for incoming students and families.
- Discussion ensued regarding the sale of athletic apparel during the Showcase event which was in competition with the PTO. The Co-Presidents and Co-Treasurers will meet with the Principal and the Athletic Director to further discuss.

### **Grant Request**

- Two new grants were submitted.
- Student Government Activities submitted a grant for \$1,000 to purchase lighting for school dances. They will purchase the lights and save money not having to rent them for each event. The lights can also be loaned to other organizations like theater.
- Stacy Mix with the Sports Medicine program submitted a grant for \$1,077.18 to purchase various items for the CTE Sports Medicine program. There was discussion that she spends much of her own money on the program and it raised the question as to how much monetary assistance the district or school are providing for Sports Medicine.
- The PTO will ask both staff members to have Mr. Nieslanik review the grant requests first before resubmitting them to the PTO.

### **PTO Scholarship Application Process**

- A separate email address has been set up for scholarship applications to be submitted when students are applying for a PTO scholarship.
- Automated replies were also set up so submitters will get an immediate response. Currently the automated response states applications are not being accepted until March 30.

### **Southridge PTO Board 2020-2021**

- There was discussion about who may be returning to the Board and what positions may need to be filled with new volunteers. The Treasurer position will need a shadow next year as that position will be open the 2021-2022 school year. Ilirija will plan an announcement in the next issue of the Quill asking for interested volunteers in general.



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### **Old Business**

- Motion was made to approve the PTO minutes from February 12, 2020 and seconded. All attendees were in favor.

### **Grad Night Committee Report – Shawna Meyer**

- Shawna was not in attendance. Currently there is approximately \$1,800 less collected than at the same time last year. There is \$9,778 raised for Grad Night currently.
- The Board agreed to have an Executive meeting with Shawna and key members of the committee to discuss any commitments for invoices, receipts, grants applied for and received, verbal agreements, registrations, student scholarship applications, current contracts, etc. as the PTO is financially responsible for the event.

### **Treasurer’s Report – Maureen Wagner**

Rachael reported that Skymart revenue is \$54,495 with profit of \$13,062.47 which is up \$2,600 up from last year with six less days of school. The revenue from apparel is approximately \$3,000. The Write a Check campaign is \$2,000 less than last year at this time. \$337.50 in online apparel sales year to date. \$504.58 in average daily income for Skymart.

### **Apparel Report - Sunnie Hernandez**

- Nothing to report.

### **Skymart Report – Diane Scannell**

- Diane received a request from a staff member to order adult onesies. The PTO will see if they can be purchased again. It was discussed that maybe pre-orders would be the best option.

### **Volunteer Report –Becky O’Malia**

- Nothing additional to report.

### **Staff Appreciation**

- Nothing to report.

### **Website/Social Media Report –Ali Jafri & Jen Moser**

- Nothing to report.

### **New Business**

- The Board will discuss the pros and cons of Concessions using the PTO Square Account.

The next General Meeting is scheduled for Wednesday, April 8, 2020 at 6:30pm in the Library.

**Adjourn:** The meeting adjourned at 8:49pm.

Southridge High School Booster Council Inc. dba Southridge Parent Teacher Organization is a not-for-profit organization (tax ID 93-1271520) supporting enrichment programs for Southridge High School in the Beaverton School District.