



SOUTHRIDGE PTO

PARENT-TEACHER ORGANIZATION

Southridge Parent Teacher Organization (PTO)
Southridge High School Booster Council Inc. dba Southridge PTO
Executive Meeting Minutes
Wednesday, December 11, 2019

A meeting of the PTO was held Wednesday, December 11, 2019 at 6:30pm in the SRHS Library.

Attendees included: Ilirija Encinas– Co-President, Maureen Wagner & Rachel Schoening– Co-Treasurers, Shannon Duffy – Secretary, Gina Spanu– Member at Large, Shawna Meyer- Grad Night Coordinator, Ali Jafri- Website IT and Kristin Greene – Staff Appreciation Coordinator. David Nieslanik – Principal. Cheryl Busby- Community Volunteer.

A quorum was present at this meeting.

Call to Order: 6:33pm

Introductions

Administration Update

- David reported that the vibe in the building has been phenomenal the last 6-7 weeks. The holidays cause anxiety for students at times, so the next week may be rough for some.
- The Diversity Assembly is Friday at 9:30am.
- Graduation pick up and deposit date for caps and gowns, etc. is Friday, December 13th.
- Every Senior student who has not applied to college, trade school or military will apply to PCC so each student will have an application in process on February 6th. This will help students with the FAFSA process and get students into the Oregon Scholarship and Oregon Promise sites for the next three years.
- The report from the district citing the homeless student population is self reported by individual schools. The definition of homeless includes those living with others, in cars, shelters, on the streets, in need of food, etc. There are currently 33 students at Southridge who fall into this category. Southridge has the third highest number of these students of Beaverton high schools.

Grad Night Committee Report – Shawna Meyer

- The Dough for Dollars event for Pizzicato will be February 4th at the Murrayhill location. Pre-selling gift cards will allow grad night to receive 20% on those card sales as well as earning 20%



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if they are redeemed at the Dough for Dollars event. There was discussion as to how purchased gift cards would be distributed.

- Shawna reported that the committee met last night and there are currently 32 students registered for Grad Night.
- There was discussion to track students who have paid for their ticket to grad night. 60-70% pay online without registering. It was decided to move the sign up forms near the payment option on the website.
- The Grad Night fundraisers will be selling t-shirts for all 4 grades with their graduating year and a Spaghetti Feed on February 18th which is in collaboration with the schools Hall of Fame inductee ceremony. The fundraisers can be paid for online on the PTO website. Attendees will be responsible for bringing their receipt as proof of purchase to enter the event.
- The committee inquired if Caring Communities is the same as the Dining for Dollars account so the Whole Foods donation day set up can be completed.
- The venue and activities for Grad Night have been selected for less money. The committee will continue to fundraise.
- The grant application was submitted last week for \$5,000.
- Dough for Dollars will be at Chipotle on December 17th at Murrayhill from 5-9pm.

Community Update

Upcoming Volunteer Opportunities

- Staff breakfast on December 19th at 7am. Kristin asked for food donations from parents via Sign-Up Genius.
- There are no new grant requests.

Old Business

- Motion was made to approve the PTO minutes from November 12, 2019 as amended and seconded. All attendees were in favor.

Website Report –Ali Jafri

- Ali reported that he created the new email addresses for the PTO Board. Each member will need to reset the password and add their phone number in case they get logged out.
- The structure of the new website is complete and waiting for any edits that may need to be made. He asked the Board to review the site on their computer and phone, as the format is different for each.
- Jen has been updating social media accounts and getting the word out for upcoming events.

Treasurer's Report – Maureen Wagner

- Maureen reported that the Cup of Noodles have been discontinued from being sold in Skymart due to not meeting nutritional guidelines per the district.



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- The cup of noodles sales are approximately \$4,000 in revenue so far this year and \$9,000 last year. Different options are being researched to replace the noodles.
- Sales are still above budget each month.
- Coca Cola prices will be increasing at the beginning of the year.
- Apparel was budgeted at \$2,500 in revenue, but have made \$2,675 in profit due to selling the athletic apparel which was no cost to the PTO.
- The Write-A-Check campaign fundraising is below budget.
- There is approximately \$4,000 remaining in grant funds. Kristin will provide the grant request form at the January staff meeting.
- Motion was made and seconded to add Rachel Schoening as a check signer to the PTO bank account. All attendees were in favor.
- The Community Support line item was added to the budget for donations made from the PTO.

Staff Appreciation- Kristin Greene

- Kristin reported that she was asked by Joe and David to provide food for staff at the monthly meetings. She wanted to know if this request fit within the PTO philosophy or if the request should be re-evaluated.
- The Board discussed that the incoming funds from the Write A Check campaign are lower than anticipated, we don't want to over-tax parents with requests. The Board agreed to provide items only for meetings/events that include all staff, such as the holiday breakfast, staff appreciation, end-of-year party, etc.

Volunteer Report –Becky O'Malia

- Becky was unable to attend in person. She sent her report via email.
- Volunteer requests have been sent out and filled. There are currently 880 volunteers in the volunteer system. There are 19 additional volunteers in the last month. Volunteer request went out for the staff breakfast.
- The IB schedule will be input into Better Impact in January.
- Becky & Shannon were asked to update the "News" section on the volunteer login page.
- Gina mentioned the Points of Light program which could provide prizes such as Disney passes for volunteer hours.

Skymart Report – Diane Scannel

- Diane was unable to attend in person. She sent her report via email.
- Mrs. Masteen wants to know if the Math Department can sell compasses in Skymart, with proceeds going back to the Math Department. It was suggested that a grant request be submitted through the PTO to have the compasses purchased for the Math Department.



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- Leadership asked if they could place Make A Wish donation boxes in Skymart for a Leadership fundraiser. It was previously decided that the PTO would not allow other organizations to fundraise in Skymart.
- Motion made and seconded that fundraiser/donation requests from outside clubs and organizations will not be allowed in Skymart. All attendees were in favor.
- The TV in Skymart will be removed due to it not being earthquake safe and replaced with a flat screen television.

Apparel Report - Sunnie Hernandez

- Sunnie was unable to attend in person. She sent her report via email.
- Sunnie has not been able to meet with Ms. Baer yet to discuss using the printing services offered by the WEX program. She will do so in the new year.
- She will be receiving samples of cardinal apparel from the current vendor.
- Apparel will not be sold at the boys basketball games on Friday December 13th due to a lack of volunteers available.

New Business

- Cheryl Busby, a community member, offered to donate \$500 to SRHS PTO with a campaign called "Quote for a Cause". Families would contact her for a quote on various insurance needs and for each completed quote, she will write a check to the PTO for a specified dollar amount up to \$500 total. After much discussion, the Board agreed there wasn't enough time before Winter Break to make the campaign successful, but appreciated the offer.

The next General Meeting is scheduled for Wednesday, January 8th, 2020 at 6:30pm in the Library.

Adjourn: The meeting adjourned at 8:55pm.